

Institute of Laser Training, Inc.

20400 Trailside Dr
Estero, FL 33928

Student Enrollment Agreement

THIS AGREEMENT, PAGES 1, 2, AND 3, TOGETHER WITH THE SCHOOL CATALOG, CONSTITUTES A BINDING CONTRACT BETWEEN THE STUDENT AND THE SCHOOL UPON ACCEPTANCE BY THE SCHOOL.

READ APPLICATION THOROUGHLY BEFORE ANSWERING QUESTIONS

Student Information

Name: _____

Address: _____

STREET ADDRESS

CITY/STATE

ZIP/POSTAL CODE

Name of Parent/Guardian (if student is under 18): _____

Telephone: (Home) _____ (Cellular): _____

Email Address: _____ Date of Birth: _____ Circle One: Male Female

Classes are in session Monday - Tuesday 4 P.M. to 7 P.M. Saturday 11:00 A.M. to 6:00 P.M.

Program Information (School Only)

Program Title: _____ Length: _____ Clock Hours: _____

Class Schedule: () full time () part time () Day Classes () Evening Classes

Hours per Week: _____ Start Date: __/__/__ Anticipated Ending Date: __/__/__

Tuition \$ _____

Registration Fee \$ _____

Books & Supplies \$ _____

Other Costs \$ _____

Total Program Price \$ _____

Methods of Payment

One Half of the course tuition is due 2 weeks prior to start of semester. The balance of the course is due by the end of the second week of training. Payment options are available by request.

The Full Tuition Must be Paid Prior to Graduation and issuance of Diploma or Certificate of Completion.

CANCELLATION AND REFUND POLICY

Disclaimer: Should a student's enrollment be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule.

1. If an applicant is not accepted by the school, all fees will be refunded.
2. If cancellation is requested in person or by certified mail within 3 business days of signing the enrollment agreement, all fees will be refunded. If such cancellation occurs after 3 business days, but before starting classes, all fees will be refunded, minus a \$100 registration fee which will be retained by the school.
3. Cancellation after attendance has begun, through 40% of program completion, will result in a pro-rated refund computed on the number of hours completed, from the total program hours, less the \$100 registration fee.
4. All refunds will be made within 30 days of cancellation.
5. Cancellation after completing more than 40% of the program will result in no refund.
6. The official termination date for refund compensation is the last date of actual attendance by the student, unless earlier written notice is received.
7. A student can be dismissed at the discretion of the Director for insufficient progress, unsatisfactory attendance, non-payment of costs, or failure to comply with the rules.
8. There will be no refunds for books and supplies once received by the student.
9. Institute of Laser Training, Inc. does not receive Title IV Federal Student Financial Assistance or Veterans benefits; therefore, minimum refund guidelines do not apply.

GROUND FOR TERMINATION

I agree to comply with the rules and policies and understand that the School shall have the right to terminate this contract and my enrollment at any time for violation of rules and policies as outlined in the catalog. I understand that the School reserves the right to modify the rules and regulation, and that I will be advised of any and all modifications.

GRADUATION REQUIREMENTS

I understand that in order to graduate from the program and to receive a diploma, I must successfully complete the required number of scheduled clock hours as specified in the catalog and on the Student Enrollment Agreement, pass all written and practical examination with a 70% average and satisfy all financial obligations to the School.

EMPLOYMENT ASSISTANCE

I understand that the School has not made and will not make any guarantees of employment or salary upon my graduation. The School will provide me with placement assistance, which will consist of identifying employment opportunities and advising me on appropriate means of attempting to realize these opportunities.

ACKNOWLEDGEMENT

This contract contains the entire agreement between the School and myself, and no further modification or representation except as herein expressed in writing will be recognized.

NOTICE TO PROSPECTIVE STUDENTS: DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.

In order to be eligible for the electrology program a student must be at least 18, and have a high school diploma, or GED. An initial interview will be given to determine the applicant's suitability to the planned studies.

Initial: _____

The student is aware of the criminal background questions that must be answered on the applications for the Electrologist License and the consequences of a "yes" answer possibly disqualifying them from obtaining licensure from the State of Florida.

Initial: _____

The student has received a copy of the school catalog.

Initial: _____

Signature of Applicant: _____

Date: _____

Signature of School Official: _____

Date: _____